

**Minutes of the Sylvan Lake Regional Partnership
Held at the Sylvan Lake Council Chambers
On Thursday, August 30, 2007 Commencing at 9:00 a.m.**

Present:

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| Elected Officials - | Summer Village of Birchcliff | Jim Macsween |
| | Summer Village of Jarvis Bay | Annabelle Wiseman |
| | Summer Village of Half Moon Bay | Pam Skakun |
| | Summer Village of Norglenwold | Toby Lampard |
| | Summer Village of Sunbreaker Cove | Gib Clark |
| | Lacombe County | Terry Engen |
| | Red Deer County | Stan Bell |
| | Town of Sylvan Lake | Richard Backs |
| Administration - | Summer Villages | Myra Reiter |
| | Lacombe County | Keith Boras |
| | Red Deer County | Ric Henderson |
| | Summer Villages | Myra Reiter |
| | City of Red Deer | Tom Marstaller |
| | Town of Sylvan Lake | Myron Thompson |
| Provincial Government | Alberta Infrastructure and Transportation | Mike Yakemchuk |
| Provincial Government | Alberta Environment | Julian Huang |
| Consultants - | Austrum Consulting | Brian Austrum |
| | Stantec | Darwin Durnie |
| | Stantec | Deanna Tuplin |

1. Call to Order:

Chair Engen called the meeting to order at 9:10 a.m. and ask for additions to the agenda

Gib Clark MOVED the Agenda be adopted as presented

CARRIED

2. May 11, 2007 Minutes:

Toby Lampard MOVED that the Minutes be adopted as amended

CARRIED

Richard Backs asked if a representative from the Sylvan Lake Provincial Park had been invited. Project Coordinator Austrum noted that a representative had not been invited, but he would make sure they were aware of the next meeting.

3. Sylvan Lake Regional Services Commission

Brian Austrum provided a brief update on the status of funding for regional water and wastewater projects under the Water for Life Strategy, noting that there are considerably more projects requesting funding than there are funds available.

a. Finalization of Bylaws

The Committee agreed that regardless of the funding availability that they should proceed to register the two commissions so that when funding becomes available that they will be able to apply for funding. A copy of the letter from legal counsel and the revised Commission bylaw was circulated and reviewed. Discussion followed regarding the need for Clause 9.

Stan Bell MOVED that Clause 9 be removed from the Commission Bylaws

CARRIED

Gib Clark MOVED that the Regional Water and Wastewater Commission Bylaws be presented to each municipal council for their approval.

CARRIED

Project Coordinator Austrom noted that each member municipality will need to appoint there representative for the initial Commission Board to be submitted to the Minister of Municipal Affairs with the application to create the Commissions

b. Other Documents

A generic membership agreement was circulated and Project Coordinator Austrom noted that given that assets will be transferred from the some member municipalities a membership agreement will be required. The Committee agreed that a membership agreement is premature at this time.

4. Wastewater Project

a) Central Alberta Wastewater Concept Refinement Study

Darwin Durnie provided a brief update on the study, noting that meeting is planned for late September to digest the final report.

b) Status of Funding Request

Mike Yakemchuk provided a brief update on the status of the funding request, noting that the request for funding had been received and was reviewed by the administrative committee. The number of projects and the amount of funding requested is considerably larger than the available funding.

5. Water Project

a) Status of Funding Request

Same as the wastewater project..

b) City of Red Deer – Supply Agreement

Tom Marstaller noted that water would probably be provided under a similar arrangement as the agreement with the North Red Deer water supply agreement.

c) Development of Business Case – nothing to report at this time

d) Project Timing – will be dependent on funding

e) Water License Application

Toby Lampard MOVED that application for a license to withdraw water from the Red Deer River be made under the name of the Sylvan Lake Regional Water Commission.

Carried

6. **Additions to the Agenda**

a) **Dumping Stations**

Toby Lampard questioned what was happening with the request for funding to develop a wastewater dumping station at the Sylvan Lake treatment facility.

Make Yakemchuk indicated that the request was included in the funding request that had been reviewed and hopefully we would hear something this fall.

7. **Next Meeting**

The next meeting if required will held on Thursday October 4th at 9:00 a.m. at Sylvan Lake.

8. **Adjournment**

MOVED by Richard Backs that the meeting adjourn at 10:35 a.m..

CARRIED

DRAFT