

**Minutes of the Sylvan Lake Regional Partnership
Held at the Sylvan Lake Council Chambers
On Thursday, January 17, 2008 Commencing at 9:05 a.m.**

Present:

Elected Officials -	Summer Village of Birchcliff	Jim MacSween
	Summer Village of Birchcliff	Wayne Carry
	Summer Village of Jarvis Bay	Annabelle Wiseman
	Summer Village of Half Moon Bay	Pam Skakun
	Summer Village of Norglenwold	Toby Lampard
	Summer Village of Sunbreaker Cove	Gib Clark
	Lacombe County	Terry Engen
	Red Deer County	George Gehrke
	Town of Sylvan Lake	Richard Backs
Administration -	Summer Villages	Myra Reiter
	Lacombe County	Terry Hager
	Red Deer County	Ric Henderson
	City of Red Deer	Jeff Miller
	Town of Sylvan Lake	Myron Thompson
Consultants -	Austrom Consulting	Brian Austrom
	Stantec	Darwin Durnie
	Stantec	Stephan Weninger
	Stantec	Deanna Tuplin

1. Call to Order:

Chair Engen called the meeting to order at 9:05 a.m. and ask for additions to the agenda

**Richard Backs MOVED the Agenda be adopted with the addition of:
5.d Report on Norglenwold CAMRIF project**

CARRIED

2. October 31, 2007 Minutes:

**George Gehrke MOVED that the Minutes of the October 31, 2007 Organizational meeting
be adopted as amended**

CARRIED

**George Gehrke MOVED that the Minutes the October 31, 2007 Regular meeting be
adopted as presented**

CARRIED

3. Regional Partnership Grant

B. Austrom provided an update on the Implementation Grant application, noting the administrative review has been completed and the application has been forwarded to the Minister of Alberta Municipal Affairs and Housing for approval. Mr. Austrom also noted that the approval should be

received prior to the end of February, but in the meantime arrangements could be made to spend the funding subject to receiving the approval at a later date.

Richard Backs MOVED that update on the Implementation Grant application be received as information. CARRIED

4. **Sylvan Lake Regional Services Commission**

a) **Update on Application to the Minister**

B. Austrom noted that the application for the creation of the two commissions had been submitted to the Ministers office, but to date he had not heard anything from their office. Terry Hager indicated that as they had submitted the application on behalf of the partnership he had received a call wondering if the partnership would be interested in creating one commission, instead of two. Mr. Hager noted that he informed the representative from Alberta Municipal Affairs and Housing that the group wanted to proceed with creating two commissions.

5. **Wastewater Project**

a) **Central Alberta Wastewater Project**

Darwin Durnie provided a brief update on the status of the Central Alberta wastewater project, indicating that Stantec, along with Robert Jenkins would be preparing a report on all of the projects for review by the committee early in February. The next meeting of the committee is scheduled for February 7th.

Discussion followed regarding the upgrades to the City of Red Deer wastewater trunk lines that are currently being made to service the area east of the highway, and the possibility of over sizing these lines to service the Sylvan Lake group.

Toby Lampard MOVED that a letter be sent by the Chairman to the mayor of the City of Red Deer regarding the possibility of including the over sizing of the wastewater trunk lines to provide service to the Sylvan Lake regional partnership.

CARRIED

b) **Status of Funding Request**

B. Austrom reported that he had received an email from Mike Yakemchuk indicating that he would not be able to attend the meeting and that no funding had been included in the 2007 budget for the wastewater or water projects. Discussion followed regarding the funding for the upgrading of the Sylvan Lake lagoon and dumping station, with Chairman Engen noting that we had been lead to believe that funding would be available for this component of the project.

Darwin Durnie noted that he understood that AIT is willing to consider funding this component, but they would like to see a plan for the collection of the wastewater in the summer villages.

Toby Lampard noted that the Summer Village of Norglenwold had received approval for a grant of \$1.6 million through the CAMRIF program to complete the internal servicing for the balance of the summer village.

B. Austrom suggested that the Sylvan Lake Partnership needed to increase their lobbying efforts to secure funding for the first phase of the water project. Darwin Durnie also suggested that a flow chart showing the planned activities leading to the development of the regional wastewater system needed to be produced.

Richard Backs MOVED that a letter be sent under the Chairman's signature to the Ministers of Alberta Infrastructure and Transportation, Alberta Environment and Municipal Affairs and Housing regarding the changing regulations governing the disposal of wastewater and the need for funding to assist in the upgrades required to the Town of Sylvan Lake wastewater treatment facility and dumping station.

CARRIED

c) Internal Servicing Requirements

Project Coordinator reported on the meeting of the Summer Villages representatives following the last committee meeting, and noted that a meeting of all Councils was being planned to discuss the requirements to complete a plan to complete the internal servicing.

6. Water Project

a) Status of Funding Request

Same as the wastewater project..

b) City of Red Deer – Supply Agreement

B. Austrom noted that there was nothing further to report.

Chairman Engen questioned the Red Deer County on the possibility of servicing Poplar Ridge with water. Mr. Gehrke noted that he would look into the servicing plans for Poplar Ridge and other new developments planned for the area.

c) Water License Application

Stephen Weninger noted that Stantec had met with representatives of Alberta Environment and that the documentation they had prepared seemed to be in order. Mr. Weninger noted that Environment had asked for letters from each of the member municipalities in support of the application. He also indicated that Alberta Environment would be looking for the municipalities to utilize the water within three years of receiving approval of the license, which would only happen if the Commission was successful in securing the funding for the regional line.

7. Next Meeting

The next meeting if required will held on Friday March 14th at 9:00 a.m. at Sylvan Lake.

8. Adjournment

MOVED by Gib Clark that the meeting adjourn at 10:20 a.m.

CARRIED